# [West Manor] GO Team Meeting Summary

# Date: **October 18, 2016**

Time: **5:00 p.m.**

Location: **Media Center**

# Call to order

Meeting was called to order at 5:15 p.m.

# Roll call; Determine quorum status; Approve previous meeting minutes

Members Present: Tia Herrington, Lanika Dancy, Veronica Daniels, Vanessa Lawrence, Jamesa Hodge, Kimberly Wilder, Kimberly Riley, Walter Mobley

Members Absent: Vandy Simmons

Additional Attendees: Ms. Gibson and two parents

Previous Minutes Approved: Yes or No

# Action Items

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| Item | Summary Of Actions | Outcome |
| 1. Elect GO Team Officers
 | This was completed at the September meeting |  |
| 1. Elect Cluster Representative
 | This was completed at the September meeting |  |
| 1. Appoint Student Member

 (High School Only) |  |  |
| 1. Finalize Meeting Schedule
 | This was completed at the September meeting | October 18, 2016 and November 15 were decided upon at the meeting in September |
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# Discussion Items

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| Item | Summary Of Discussion |
| 1. Public Comment Format
 | This was decided upon at the September meeting. The public will ask questions and make comments at the last 20 minutes of the meeting. |
| 1. Agenda
 | Members can email Mrs. Lawrence items they would like to add to the agenda for the meeting on November 15, 2016. |
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# Information Items

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| Item | Summary Of Information |
| 1. Strategic Planning
 | The school’s strategic plan was approved by the members of the GO Team. Dr. Lawrence will submit it to the district for review. |
| 1. Budget
 | The school received $2100 due to increase in the enrollment. This money is allocated for materials and supplies. |
| 1. Student Attendance
 | West Manor has implemented the Never Been Absent Club for students with perfect attendance. This also includes no tardies. Members will email suggestions to either Mrs. Lawrence or Ms. Wilder on ways to improve student tardies.  |
| 1. Parental Involvement
 | Members will email suggestions to either Mrs. Lawrence or Ms. Wilder on ways to improve parental involvement. |
| 1. IB Update
 | West Manor will have an IB consultant visit the school November 14-15. It will take 2-3 years to get authorized to become an IB school. Five teachers will attend an IB training in November and seven teachers will attend the training in the summer. Kindergarten through third grade teachers began writing Unit 1.  |

# Announcements

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| Announcement | Summary Of Announcements |
| 1. Book Fair
 | The Scholastic Book Fair will take place from October 21-October 26. |
| 1. Red Ribbon Week
 | Red Ribbon Week will take place from October 24 – October 28 |
| 1. District Calendar
 | Parents should look at the proposed 2017-2018 district calendar and take note of the changes to the length of fall break. |
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# Adjournment

Meeting was adjourned at : 5:55p.m.